

P.P.S.

Facility Services Office

11 Lincoln Street - Plymouth, MA 02360

11/04/2024

Jill Davin, Facility Use Coordinator

Karen Shain, Administrative Assistant

Keith Malaguti, Assistant Facilities Director

Matt Durkee, Director of Facilities

508-830-4005





The (3) P's of the Plymouth Schools Facilities Department

1. PROBLEMS

2. PEOPLE

3. PREPAREDNESS

PROBLEMS

24/7 - 365 Days a Year - The Plymouth Public Schools Facilities Department is ready to Respond





Some of the Department Challenges

- Supply Costs
- Materials and Parts Costs
- Fuel Costs (vendor surcharges)
- HVAC mechanical failures (age of units)
- HVAC Controls Update Costs
- Contractor Labor Rates
- Employee Staffing
- Aging Vehicles
- Budget Constraints
- Lack of alternative project funding for elementary schools



Facility Costs at a Glance

According to available data, the average cost to maintain 1 square foot of a public school is around \$2 - \$6 per square foot per year, depending on the school district, building age, and specific maintenance needs.

Buildings - 1,424,795 Gross Sq Ft

FY25 supplies/repairs budget - \$1,584,474.00

- \$1.11 per square foot

FY25 all department salaries - \$4,766,231.92

- \$3.35 per square foot

FY25 Total Maintenance Cost per square foot

- \$4.46 per square foot

Site - 323.22 Acres

FY25 Grounds/Equipment budget - \$268,296.00

- \$830.07 per acre to maintain

PEOPLE

87 Total Facility and Maintenance P.P.S.
Employees

Supervisory and Support Staff

- Jill Davin, Facility Use Coordinator
- Karen Shain, Administrative Assistant
- Keith Malaguti, Assistant Director
- Matt Durkee, Director



District Wide Staff

- 6 Skilled Craftsmen
- 4 Custodial Floaters
- 1 Driver

Valued Partners and Contractors

- DPW
- Police & Fire
- Town Hall
- (7) HVAC Contractors
- Elevator Contractor
- Generator Contractor
- Wastewater Contractor
- (3) Drinking Water Contractors
- Pest Management Contractor
- (5) Alarm/Security Contractors
- Environmental Contractor
- Lawn Care Contractor

Custodial Staff - Schools

- 13 Head Custodians
- 15 First Shift Custodians
- 40 Second Shift Custodians
- 4 Groundskeeper Floaters



What does the Facilities Department do?

- Develop and Maintain Fiscal Budget
- Develop and Manage Capital Outlay Requests and Projects
- Develop and Manage inhouse projects with Skilled Craftsmen and Maintenance Floaters
- Engage with Contractors and negotiate supply/repair/PM Contracts
 - Manage Purchase Orders
- Create and Maintain a positive/upbeat work environment
- Clean and Maintain 13 Buildings and several outbuildings (1,424,795 gross Sq Ft)
 - Grounds and Fields (323.22 acres)
 - Vehicle Maintenance
 - Waste Removal
 - Material Deliveries
 - Manage Attendance and disciplinary actions
 - Work order Tracking and Scheduling
 - Facility Rental Scheduling and Billing

Working and Training together; as a Team!



PREPAREDNESS



Always planning for future cost saving measures and safety

PCIS Hallway - Low Maintenance - Luxury Plank Vinyl Flooring - Capital Plan FY 25



Weather and What We Do to Keep Our Schools Open!

Keeping communication lines open with DPW, School Superintendent and Administration Team

Scheduling plowing and salt/sanding/wind damage operations throughout the day and night





THANK YOU!

Special Thank You to all the Facility Department Members,
Administration Team, School Committee and Town Hall
Members. Thank you!